

# Manufacturing Manager

This worldwide company makes modern, professional geodetic equipment for highly accurate measurements. Their devices are used for surveying, to create maps and digital terrain models, for archaeological excavations and scientific research.

The new office in Budapest is looking Manufacturing Manager to join their team.

You will be in charge of all the manufacturing and sourcing at the company. You will be overseeing current production, launching new products and ensuring that we are in stock.

#### **Tasks**

### **Contract Manufacturing**

Our main partner is a contract manufacturer in Mainland China. They offer turnkey production of our devices and handle almost all of the suppliers. Obviously, the production is only turnkey to an extent—we are still deeply included in the processes.

**Basecamp**. You will be in charge of the whole communication with the Contract Manufacturer. The main communication channel is Basecamp, but we also do weekly sync calls and monthly reconciliation calls. **Communication with the other teams**. Some of the topics require participation of Finance, Sales, Hardware, or Electronics teams. So, it's important to make sure everyone knows what they should know. It's also important that you know about all such communication if it happens directly between another team and the Contract Manufacturer.

### Inventory and Finance Management

You will be making sure that all the parties agree on the same numbers for payments and inventory.

- Stock take management and analysis
- Payment allocation
- Reconciliation calls

### **Planning and Orders**

All the orders must be placed on time and delivered on time

- Production planning with Finance and Sales teams.
- Purchase order paperwork
- Control of the timely deliveries
- Accessories ordering. Can be with other suppliers, usually is a very easy process.

### Sourcing

Sometimes we want to help our Contract Manufacturer to search for best suppliers. It requires market research, identification of supplier capabilities, creation of RFQ, and negotiation.

#### Delivery

Arrange non-typical deliveries related to production. For example, sending components for the first time from a supplier to the Contract Manufacturer, or sending samples from the Contract Manufacturer to the office.

### Compliance

It's important to be compliant with everything that is required. You will be making sure we know of everything and we get everything.



### **Extra**

- Contracts
- Proactive research for new materials and techniques
- Continuously look for new savings opportunities
- Research for risk management and diversification

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## Requirements

- Education: Bachelor's or Master's degree in Supply Chain Management, Logistics,
  Business Administration, or similar; or a degree in Electronics, Engineering, or similar
- Technical procurement, new product introduction, manufacturing, or design / development experience
- Some understanding of electronics and hardware design, materials, physics, instrument-making industry
- Electronics production expertise
- Fluent in both written and spoken English
- Advanced Microsoft Excel

#### Extra points

- CAD software (Solidworks/ Fusion 360/NX/ Autocad/ Creo/ Catia)
- ERP software
- Knowledge and experience with industry-standard production methods
- Knowledge of PCBA manufacturing and assembly processes
- Experience with drawings, bill of materials, and Gerber files
- Certification expertise
- Chinese language

#### Offer:

- Highly competitive salary
- Comfortable modern, new office environment in district 9
- Great opportunity to start to build your dream carrier
- Provided internal trainings and possible travel opportunities
- Team activities and company events
- Young spirited and modern versioned business culture
- Never a dull day as it is always keep you on your toes with new challenges

**Location**: Budapest, Hungary/ Some travel will be required once the restrictions are lifted.

The application process is open for this position and all qualified candidates are welcome to apply with their Englis CV's and Cover letter on <a href="mailto:recruitment@laveco.com">recruitment@laveco.com</a> or our web-site <a href="mailto:www.laveco.com">www.laveco.com</a>







